



May 4, 2009  
Commission Meeting Minutes

**Commission Members Present in Ukiah:**

Jeremy Mann                      Diane Pauli  
David Colfax                      Tammy Scott  
Mary Elliott

**Commission Members Present in Fort Bragg:**

Jim Levine  
Lucresha Rentería

**Staff Present in Ukiah:**

Anne Molgaard  
Ann Cole  
Maya Stuart  
Ashley Hileman  
Roseanne Castro

**Staff Present in Fort Bragg:**

Natalie Swiencki

**Public Present in Ukiah:**

Sheila Keys

**ITEM 1    Welcome and Introductions by Commission Chair, Jeremy Mann**

**ITEM 2    Public Comment on Non-Agendized Items.**

Sheila Keys, Autism Program Coordinator at the Redwood Coast Regional Center, an agency that serves people with developmental disabilities, introduced herself to the Commission. Ms. Keys said she looks forward to working with FIRST 5 Mendocino to better serve the zero to five population.

**ITEM 3    Consent Calendar (*Action*)**

- A.** Approve Agenda
- B.** Approve Draft Minutes of March 30, 2009 Commission meeting

Motion was made to approve the Consent Calendar. Motion/ Elliott, Second/Pauli (Elliott, Yes; Mann, Yes; Scott, Yes; Pauli, Yes; Rentería, yes; Levine, yes). Passed.

(Commissioner Colfax arrives at 4:42 p.m.)

**ITEM 5A Fiscal Reports (Action)**

After review and discussion, a motion was made to approve the Fiscal Reports for February 2009. Motion/Scott, Second/Colfax. (Levine, yes; Rentería, yes; Colfax, yes; Elliott, yes; Mann, yes; Scott, yes; Pauli, yes). Passed.

**ITEM 7 Resolution to Oppose Proposition 1D (Action)**

After review and discussion, a motion was made to approve the Resolution to Oppose Proposition 1D. Motion/Pauli, Second/Colfax. (Colfax, yes; Elliott, yes; Mann, yes; Scott, yes; Pauli, yes; Levine, No; Rentería, Abstain). Passed.

(Commissioner Elliott left at 5:02 p.m.)

**Maximize Operational Effectiveness (ITEMS 4–7)**

**ITEM 4 Director's Report**

1. Executive Director Anne Molgaard reported that FIRST 5 Mendocino recently completed a mass mailing to child care providers regarding the Swine Flu. This exercise demonstrated the importance of developing an emergency preparedness plan for the zero to five population.
2. Focus group discussions were held on April 27, 2009 in Ukiah and on April 30, 2009 in Fort Bragg. Results will be discussed in detail at the planning meeting on May 29, 2009. Executive Director Molgaard reported that both events were well attended. Both the inland and the coast groups said FIRST 5 Mendocino should keep funding the Healthy Kids Mendocino, Raise & Shine and Imagination Library programs.

**ITEM 5B Fiscal Reports: 2009-2010 Draft Budget**

Three spending scenarios were presented to the Commission to demonstrate where savings can be achieved. Administrative savings will be achieved through zero salary increases for staff, a 5% salary decrease for the Executive Director position and the elimination of the Program Assistant position as the state-match portion of the CARES program is ending in June.

**ITEM 6 Impact of FIRST 5 in California's Northwest Region Report**

The Commission reviewed and discussed the evaluation report and directed staff to mail a copy of the report to Congressman Mike Thompson and the Redwood Coast Regional Center.

**Children Ready to Learn - Literacy**

**ITEM 8 Imagination Library**

Ann Cole, Program Officer, reported eighteen events were held throughout the county for the Imagination Library launch that took place during TV Turn Off Week from April 18, 2009 to April 26, 2009. So far, a total of 621 children have been registered for the program. This figure will increase as registration is on-going. Program staff are working on a long-term fundraising plan that will be presented to the Commission at a later date.

## Knowledgeable, Nurturing Parents

### ITEM 9 **Raise & Shine**

Maya Stuart, Raise & Shine Program Manager, presented recommendations from the Children's System of Care Subcommittee to the Commission. Commissioners reviewed the Draft March 2009 Budget that will be discussed further at the planning meeting in May.

Ms. Stuart reported that 123 caregivers, who serve approximately 248 children, participated in the Triple P workshops. Of these children, 115 ranged from ages zero to five. The Spanish speaking groups held at Even Start in Boonville at Nuestra Casa in Ukiah have finished. These groups were facilitated by Laura Mares, LCSW. According to Mendocino County Mental Health, 50 children who ranged in age from zero to five had received mental health services that were Medi-Cal reimbursable.

Ten Title IV E Triple P trainings have been completed. Title IV E is a funding source that comes through the county Health and Human Services Agency which contracts with FIRST 5 Mendocino to provide services.

From the period of July 2004 to March 2009 the total expenses for the Raise & Shine Program totaled \$1.3 million; \$919,897 dollars were leveraged.

### ITEM 10 **Commissioner Reports**

Commissioner Rentería reported her son will be attending Notre Dame this coming fall. Congratulations!

### ITEM 11 **Announcements**

The ***FIRST 5 Mendocino Executive Committee*** meets on **Thursday, May 14, 2009**, from 12:00 pm to 1:30pm at MCOE in Paul's Office.

The next ***FIRST 5 Mendocino Commission*** meets at 9:00 a.m. **Friday, May 29, 2009** at the Stanford Inn in Mendocino.

There being nothing further to come before the Commission, the meeting adjourned at 5:50 p.m.