April 25, 2016

Commission Meeting Minutes

Mendocino County Office of Education

Commission Members Present

Lucresha Rentería, Jeremy Mann, Paul Tichinin, Ben Anderson, Jim Flaherty

Public Present who signed in

Bekkie Emory

ITEM 1 WELCOME & INTRODUCTIONS

Commissioner Rentería called the meeting to order at 1:15 p.m. and welcomes visitors and the Commission and staff make introductions.

ITEM 2 PUBLIC COMMENT ON NON-AGENDIZED

Commissioner Rentería asked for public comment.

ITEM 3 CONSENT CALENDAR *(ACTION)*

A. Meeting Agenda
B. Draft Minutes from February 29, 2016 Commission Meeting
C. Draft Minutes from March 28, 2016 Commission Meeting
D. Fiscal Report for November-December 2015 and January-February 2016 including the Community Foundation of Mendocino County Funds

Commissioner Flaherty noticed that his name was included in the March 28, 2016 meeting and he was not in attendance.

Motion made to approve the Consent Calendar.
Motion/Mann, Second/Flaherty (all ayes, no nays). Motion Passed.

A roll call was taken of the Commissioners present at the meeting.

REDUCED SUBSTANCE ABUSE AND IMPROVED PARENTING

ITEM 4: DEBRIEF ON ACEs/PAPER TIGERS SCREENING

Menaka Olson, Communications Manager, spoke about the ACES training and screening of the movie Paper Tigers. There were a total of four events in three days for both Ukiah and Fort Bragg. 130 people attended in Ukiah and 75 in Fort Bragg. They are thinking about doing a rescreening of Paper Tigers for those who were not able to attend the first time. The goals for these trainings were to orient and unify the professional community, help local professionals and organizations begin to integrate resilience strategies as part of their work and to maximize and share resources between agencies.

Paper Tigers: Documentary
A few high school students are highlighted who have had trauma and we see how it is affecting their life. The students talked about what happened in their lives. Rather than using punishment and shaming practices, the school uses resilience informed practices to help better those students who have experienced trauma. If they did not attend class, the teachers would not punish the students but would ask what caused them to miss class. The teachers supported the students in order to help them attend class. Making this shift helped the school lower their suspension rates and raise their graduation rates.

The responses from those who attended the screening were positive. There was an interactive discussion after the screening. Executive Director Molgaard said there are still many people who do not understand that between the ages 0-5, the most important stage of brain development. Many think it is only cognitive brain development and not the entire brain. Executive Director Molgaard believes this is a practical way to get that point across to others. Commissioner Anderson commented that they should do a viewing of Raising of America because that provides a lot of information that could be helpful to the public. Commissioner Tichinin said that one thing he really appreciated about the event was that many of the people that attended were from Social Services.

Jane Stevens, Founder and Publisher of ACEs TooHigh.com which is a news publication and ACESconnection.com which is a network site for all those who work on ACEs, presented on April 12 in Ukiah and April 13th in Ft. Bragg. The second presenter was Joe McHugh; he is an author and story teller. Commissioner Anderson said he felt that Jane Stevens was an excellent presenter whereas Joe McHugh was a great storyteller. He felt as if Joe McHugh told his story well but not as much for explaining what resiliency was or how it impacted his life.
Menaka provided a few surveys from the audience who attended the ACES presentations. Many people would like to have more training on in the moment responses to current trauma and more training on how to help the younger children. The topic on how toxic stress affects children was brought up a few times. Staff is thinking about doing more training on ACEs because it is current and relevant to our community.

ITEM 5: SPECIAL FUNDING REQUEST *(ACTION)*

Executive Director Molgaard mentioned that they still have some money left in their Special Funding Request and have only done one grant this year. Retired semiprofessionals, Jo-Ann Rosen LMFT, and Margo Frank LCSW, went to Los Angeles and attended a three day training that helps people learn personal skills in order to become resilient. There are six skills that will be taught and overall it is to teach others how to relieve stress.

Executive Director Molgaard said that it is an expensive training so the main thing that they would need to do to consider doing this training is see if there are people who would actually attend the training. Commissioner Flaherty asked if the target audience would be broader than therapists. Executive Director Molgaard clarified that it would be for anyone who works with people in general. Commissioner Mann asked if there was any evidence. Executive Director Molgaard said they are not evidence-based but are working on it. The thought was to give them $5000; both Jo-Ann and Margo could go to different places, for example: The Head Start staffs meeting, and give them an idea of what the training is about and see if there is any interest for it. Commissioner Mann asked how they got to that program and Executive Director Molgaard clarified that they came to them. Commissioner Anderson said that Lake County is doing a lot of resilience training so they can partner up with them and possibly create something. He also asked if Jo-Ann and Margo are doing the training or if they have actual trainers to do it. Executive Director Molgaard said the Trauma Resource Institute would do a two - three day training for anyone who is interested and then follow that a few months later possible train the intensive. Commissioner Anderson asked if there is a more cost effective way to see what the interest is. Executive Director Molgaard said that there is a question on the survey from the ACES and Resiliency training that asks if they are interested in learning some personal skills. That is extra data that they will have in a few weeks. Executive Director Molgaard said they would do a survey, wait for the results and then do further investigation as to who would attend.

Motion made to table the Special Funding Request until June meeting
Motion/Tichinin, Second/Anderson (all ayes, no nayes). Motion Passed.

MAXIMUM EFFECTIVES AND EVALUATION

ITEM 6: FIRST 5 CALIFORNIA ANNUAL REPORT TO THE PUBLIC *(ACTION)*

Commissioner Rentería opened a public hearing to present the First 5 California Report to the public. Asked for any comments; no comments. Closed the public hearing.

Motion on accepting the First 5 California Report to the public
Motion/Mann, second/Flaherty (all ayes, no nays). Motion Passed.

A roll call was taken of the Commissioners present at the meeting.

ITEM 7: DRAFT BUDGET FOR FISCAL YEAR 2016-2017

Executive Director Molgaard pointed out they are not doing anything with Community Gardens anymore since they switched to improve parenting and decrease substance abuse. They do not do Parenting Apart Workshop (PAW) and Supervised Visitation (SV). They are not sure what it is going with it but have heard that it is going back to Mendocino County Youth Project (MCYP).

There is a big question on how much money they are going to receive and it all depends on the November election; $2 tobacco tax. The higher the tax is, the less people will buy.

The Child Care Center is down for a contribution from them but because it is the first year, they do not know. As of July 1st, they will have their own books.

ITEM 8: DIRECTOR'S REPORT

Executive Director Molgaard presented to the Commission.

Home Visiting
Initial meeting was done. Health and Human Services Agency (HHSA) Assistant Director, Bryan Lowery, wanted to coordinate with Child Welfare. There was a meeting held with them but is not entirely sure what is going on with it. Now the lead person at Public Health (PB), Ruth Lincoln, has retired.

Policy Council in Children and Youth (PCCY)
There is one in every county and they are appointed by the Board of Supervisors. They brought a plan called Health and Human Services Agency Family Children Services Self Improvement Plan, to PCCY at two meetings and discussed it. The primary issue is that there is not enough staff. Partnering up with Human Resources with the County, Social Services, and others who are also having a hard time, can work together and come up with a solution to get more staffing. What should FIRST 5 Mendocino (F5M) participate in? Commissioner Anderson asked possibly a leadership role or just a participant. Executive Director Molgaard clarified to the Commission that she currently serves as the Chair for PCCY which is why F5M is involved with the plan.

Commissioner Mann said that this is part of their advocacy work and that they do those functions of it instead of meal/meeting organization. It would be better to act as staffing and not run the group. Commissioner Flaherty asked if the membership of the policy council is legislated or bylaws. Executive Director Molgaard clarified that it was both; it is bylaws that have to meet a certain criteria that is in the Welfare and Institutions Code and the Board of Supervisors makes appointments based on those bylaws. Executive Director Molgaard said that maybe not the bandwidth but it is something they want to advocate for.

The Sandbox
They have the Use Permit from the City of Ukiah. They also have the landscaping grant from the Community Foundation. They are cleaned and set up the rooms. So far, they have hired one teacher and a director. As of Friday, April 22, 2016, they received their License.
They are marketing for two more employees and to get families and children with a possibility of being able to open in one week.

Next Commission Meeting – Planning Meeting: Friday, June 3, 2016 at the ARC
PDI – Make Kids Smile Event on October 6
First 5 Summit in Sacramento - November 8-10.

Commissioner Rentería called a break at 2:15 p.m.

ITEM 9: EXECUTIVE DIRECTOR TRANSITION PLAN *(ACTION)*

Commissioner Rentería called the meeting back to order at 2:26 p.m.

Executive Director Molgaard said that the big question is if they want an interim. Then they can talk about the entire hiring process. The alternative would be no interim. Commissioner Mann asked what date Executive Director Molgaard will start at HHSA. Executive Director Molgaard said she is to start on May 16. Commissioner Anderson commented that hiring an interim depends on how long the hiring process will take. Executive Director Molgaard commented that she had hoped for four months for the hiring process but in

reality, they only have three months. Commissioner Tichinin said that he does not think they will be able to find and hire an interim in 14 days but if they do, they can call a special meeting if needed. Executive Director Molgaard asked if they should put it out publicly and say they are looking for a request for qualifications; one page of someone who can serve as an interim. Commissioner Rentería said that if there is someone they can come to consensus on then they should appoint because it will only slow them down to start they're recruitment for an interim. She also said that they can make an action as to the Commission to authorize the Executive Committee (EC) to select and appoint an interim. Executive Director Molgaard said that it will be a part time position, 16-20 hours a week. Commissioner Anderson asked if Raise&Shine (R&S) will be affected with Executive Director Molgaard leaving. Executive Director Molgaard said she would stay as Director for R&S until they find a permanent position.

Motion to authorize the Executive Committee to select and appoint an interim
Motion/Tichinin, Second/Anderson (all ayes, no nays). Motion Passed.
A roll call was taken of the Commissioners present at the meeting.

Executive Director Molgaard said that they do not want to wait until June 3rd to discuss the job description. She suggested scheduling a one-hour facetime and having a conversation about it. Commissioner Rentería said Executive Director Molgaard should email it to the EC after she has looked at it with staff. After that, they can insert their own opinion. On June 3rd, they will review any questions or skill sets that they would want.

ITEM 10: RAISE & SHINE MEMORANDUM OF UNDERSTANDING *(ACTION)*

The Sandbox is in the process of looking for a Fiscal Manager. There is no administrative infrastructure for R&S. The MOU goes over the scope of work that R&S and F5M will do in response to that. The majority of what they will be doing is processing payroll, any human resources services, and maintaining employee records. Jenna Munos, Administrative Fiscal Manager, will do what she does not but for R&S as well.

Motion to pass the Raise & Shine Memorandum of Understanding
Motion/Mann, Second/Flaherty (all ayes, no nays).

A roll call was taken of the Commissioners present at the meeting.

ITEM 11: COMMISSIONER REPORT'S, ANNOUNCEMENTS & ADDITIONAL MATERIALS

Commissioner Rentería asked if there was anything to report on.

Commissioner Rentería mentioned that May is Mental Health Awareness Month.

All Commissioners thanked Anne for all of her hard work and service for all the past years.

Commissioner Rentería closed the meeting at 2:50 p.m.