



March 26, 2018

Commission Meeting Minutes

MCOE

Commission Members Present

Ben Anderson	Jim Flaherty	Barbara Howe	Dan Hamburg
Lucresha Rentería	Sandra Applegate	Paul Tichinin	Tammy Moss Chandler

ITEM 1 WELCOME & INTRODUCTIONS

Commissioner Tichinin called the meeting to order at 1:06 p.m. and welcomed visitors. The Commission and staff made introductions.

ITEM 2 PUBLIC COMMENT ON NON-AGENDIZED

Commissioner Tichinin asked for public comment on non-agendized items and opened the public hearing. No comments were received.

ITEM 3 CONSENT CALENDAR (ACTION)

- Meeting Agenda
- Draft Minutes from January 29, 2018 Commission Meeting

Motion to approve the consent calendar

Motion/Hamburg, Second/Howe (all ayes, no nays) Motion Passed

MAXIMUM EFFECTIVENESS

ITEM 4 FIRST 5 CALIFORNIA ANNUAL REPORT TO THE PUBLIC

Commissioner Tichinin opened a public hearing to present the First 5 California Annual Report to the public. No comments were received, and the hearing was closed.

Motion to approve the First 5 California Annual Report

Motion/Howe, Second/Applegate (all ayes, no nays) Motion Passed

ITEM 5 DRAFT LACTATION/BREASTFEEDING ACCOMMODATION POLICY

Executive Director Ibarra recapped the lactation policy was brought up at the January Commission meeting. FIRST 5 has always supported breastfeeding in the workplace and it is time to have a written policy in place.

Motion to approve the Draft Lactation/Breastfeeding Accommodation Policy

Motion/Rentería, Second/Anderson (all ayes, no nays) Motion Passed

ITEM 6 DRAFT CHILDREN IN THE WORKPLACE POLICY (ACTION)

Executive Director Ibarra commented that this policy came up with the lactation/breastfeeding accommodation policy. Under limited circumstances, staff may bring their child to work. For example,

in an emergency, when childcare is unavailable, staff may bring their child to work.

Motion to approve the Draft Children in the Workplace Policy

Motion/Howe, Second/Applegate (all ayes, no nays) Motion Passed

Commissioner Moss Chandler joined the meeting at 1:18 p.m.

ITEM 7 FISCAL REPORTS

Executive Director Ibarra reviewed the fiscal reports for December 2018 with the Commission. For the end of December, they are doing well with assets at \$649,000.00. Commissioner Anderson asked if there was anything on the report that was not expected. Executive Director Ibarra clarified not for December reports but there was for year to date which will be discussed on the next agenda item.

Motion to approve the fiscal reports for November and December 2018

Motion/Flaherty, Second/Howe (all ayes, no nays) Motion Passed

ITEM 8 DRAFT BUDGET TRACKER & PROPOSED BUDGET REVISION FOR 2017-18

Executive Director Ibarra let the Commission know the state overestimated the Prop 56 backfill they were going to receive which means Mendocino County's (MC) allocation will be decreased by \$63,582. In grant revenue has increased due to an increase in Title IV-E as well as other grants. Prop 10 is budgeted at \$750,000 which includes the contingency money from reserves that the Commission approved.

There will be saving on wages due to two staff members being on family leave for approximately three months. There was an increase in the accounting legal and audit services line item which will be discussed on the next agenda item. Advertising also increased due to redesigning the billboard for Raise & Shine (R&S). The insurance cost also increased due to the car they bought for Differential Response. The cost for AmeriCorps was budgeted for four but only one was recruited.

Prop 10 - Under sub receipts, the Commission originally allocated \$80,000 of Prop 10 to Imagination Library (IL). Staff recommends decreasing it to \$65,000 as grants and private donations have been healthy. Staff also recommends eliminating the \$10,000 Prop 10 allocation for Triple P (3P) Recovery Support, which is after care support for those whom completed the Substance Use Disorder Treatment (SUDT).

First 5 California (F5C) offers a small county augmentation to those top twenty counties with low birth rates. Mendocino County is number twenty-one and does not receive this augmentation. Given the dramatic reduction in funding this current fiscal year and what is estimated for the coming fiscal years, Mendocino County will make a special request to First 5 California to be considered for the small county augmentation

Motion to pursue a request to First 5 California to request a small county augmentation through 2019-20
Motion/Hamburg, Second/Flaherty (all ayes, no nays) Motion Passed

The proposal is to reduce the 3P Recovery and the allocation for IL. Commissioner Tichinin recommends that it gets done now rather than later. Commissioner Anderson mentioned no matter the decision, they would still have the chance to make any changes if needed.

Motion to approve staff recommendations to reduce the Prop 10 allocation for IL to \$65,000 and to eliminate the \$10,000 Prop 10 allocation to Triple P Recovery.

Motion/Anderson, Second/Flaherty (all ayes, no nays) Motion Passed

ITEM 9 DISCUSSION ON WHERE TO HOLD FIRST 5 MENDOCINO FUNDS

There was a \$5,000 increase for FSM funds to be held at the county; which includes a fee for all the checks that get cut at the auditor's office. Lloyd Weer, Auditor Controller for the County of Mendocino, sent out a memo about the increase which was distributed to Commissioners. Executive Director Ibarra will inquire for further explanation of the increase and to negotiate FSM's fee. The increase is for information services. Given that FIRST 5 receives public funds, her concern is that those funds are protected. Commissioner Hamburg suggested asking if the fees will be stabilized.

No motion is needed at the time since they are going to continue to hold their funds at the county.

ITEM 10 MID-YEAR EVALUATION REPORT

Samantha Bond, Community Resources and Nonprofit Coordinator, presented the mid-year evaluation of services provided by FSM and its grantees.

FY 17-18 Budget Overview

Between July – December 2017, Improved parenting is at 16%, Decreased Substance Abuse at 7%, Family Resiliency at 54%, Admin at 6% and Support Programs at 17%. As of December, they have brought in 43% of Prop 10, 32% in grants, 20% in miscellaneous, and 89% of interest.

Population

14% of families in MC are below poverty and 60% of children ages 0-17 in MC are on public health insurance. They have served a total of 4,122 children (0-5) and 727 parents.

Improved parenting – \$149,715

35% of all children with allegations of neglect or abuse were children 0-5 and 44% of all foster care entries were 0-5 (78% due to neglect). They have served 92 parents with Triple P Groups, 36 classrooms have been served by two IMPACT Coaches at 18 schools, 105 calls have been served through the warm line (61 parents/44 agencies) and 4 trainings were held throughout the county which served 9 agencies and 60 providers.

In Mendocino County, 63% of children were reported to be read to everyday. Between July – December 2017, a total of 3,817 children received books (62% of the population in MC). So far, they have received \$37,000 in grants, \$5,500 in donations and currently have \$3,140 in Community Foundation of Mendocino County (CFMC). In the next six months, they will be mailing out the Cal-Fresh/Medi-Cal postcards, will be providing new outreach to local businesses, service clubs and religious organizations, will be sending new surveys as well as doing school district outreach. Within the year, they will be sending out their Annual Ask letters in late October, #givingtuesday, Dine-in Nights and Costco Grant.

Mendocino County ranked 28th in the state for exclusive breastfeeding rates. There are two breastfeeding coalitions; one inland that focuses on policy changes around breastfeeding in the workplace and one coastal which focuses on breastfeeding as the best practice.

Pediatric Dental Initiative (PDI) served 3,380 children, 3 children were referred through the Early Start FRC and 142 Kits for New Parents were distributed to seven providers.

Decrease Substance Abuse – \$63,936

Ford Street project has served 16 parents of children 0-5; 56% have successfully completed the program. AOD services served 2 families through Laytonville Health Start.

Family Resiliency – \$490,572

Family Resource Centers (FRC) have served 256 children 0-5 and 674 parents. Safe Passage reported

having a very successful Spanish Triple P Level 4 Group and would like to offer it again. Round Valley FRC reports that the support for Coordinators salary allows the FRC to be open Monday through Friday. Nuestra Alianza de Willits reported serving 77 families with children 0-5 with their “Know Your Rights” presentation/information. The ARC FRC stayed open during the fires to provide relief from smoke.

Other programs

Community Resiliency Model (CRM) had two training with 49 attendees. 14,234 diapers were distributed through Diaper Depot. 27 cases were received for Differential Response with seven currently being open. 380 calls connected to the 2-1-1 Mendocino call center and 117 smoke alarms were distributed to five fire departments and one FRC.

Support Programs – \$153,293

The Sandbox served 34 children (10 were under the age of two and 24 were over the age of two) and 13 parents who were bilingual. The new playground was opened in November.

Commissioner Tichinin called for a break at 2:51 p.m.

Meeting called back to order at 3:05 p.m.

ITEM 11 EXECUTIVE DIRECTOR’S REPORT

Increase Family Resilience

- ❖ Executive Director Ibarra invited local community partners to attend the Dr. Nadine Burke Harris breakfast on March 8th in Santa Rosa as FIRST 5 Mendocino’s guest. Dr. Burke Harris’ overall message was how others can be engaged.
- ❖ Policy Maker Dinner is on Friday, June 15th
- ❖ Resilience Conference is on Saturday, June 16th
- ❖ ARC FRC
 - Jane Doe in Wonderland Play – April 13th at 7 p.m. at the Mendocino College and on April 15th at 7 p.m. at the Willits High School
 - Dia del Niño is on Sunday, April 29th at 2 p.m. at the Grace Hudson Elementary School

Improve Parenting

- ❖ Executive Director Ibarra and staff attended the Helping Families Change Conference in Santa Rosa on February 28th – March 2nd
- ❖ Triple P Mendocino (formerly Raise & Shine Program) They are having their Triple P groups and Motivational Interviewing 101 training

Advocacy

- ❖ Tuesday, April 24th at 11:30 am – PCCY Child Abuse Prevention Awareness Proclamation & Presentation
- ❖ Wednesday, April 25th at 6 pm – BOS Candidates Forum at Redwood Empire Fairgrounds Fine Arts Building in Ukiah
- ❖ Thursday, April 26th at 9:30 am in Ferndale, CA – First 5 Network presentation to Rural Counties Representatives
- ❖ Thursday, April 26th at 11 am – 2 pm – Northwest Regional Meeting & Commissioner Event
- ❖ Wednesday, May 2nd – First 5 Anniversary & Family Fun Day (9-11 am legislative visits, 11-pm family fun day capitol lawn and 1-4 pm legislative visits)

Maximum Effectiveness

- ❖ Executive Committee Membership – Paul Tichinin, Lucresha Rentería and Sandra Applegate with one vacancy
- ❖ Staff changes
 - Differential Response Caseworker is currently vacant
 - Coastal Coordinator will be vacant as of April 5th

Raise & Shine Nonprofit - .org will be for the nonprofit.

- ❖ Raise & Shine website to become website for the nonprofit for grant funding purposes & clarity by July 1, 2018
- ❖ The Sandbox
 - Meeting with Ukiah United Methodist Church representatives regarding development. They will be meeting with the realtor, but do not believe that anything will happen for the next year or so. Would like to be prepared in case it comes up sooner.
 - Ukiah High School space for infant care. There were cuts made and no longer have the staff member who was doing the Young Parent Program due to there not being any babies at the school (only have one expecting mother)
 - Inclusive Education & Community Partnership (IECP) wants to collaborate. They have two clients they support currently. They have a contract with regional center and wants them to open a child care center. It is not within their expertise to open on so collaborating with The Sandbox to be able to.
 - Saturday, May 5th at 8:45 am – Human Race fundraiser

Announcements

- ❖ Tuesday, April 10th at 1 pm – Executive Committee Meeting
- ❖ Tues. -Thurs., April 10th–12th - Child Health, Education Committee & Care Summit in Glendale
- ❖ Monday, April 30th at 1:00 pm – Commission Meeting in Anderson Valley

Commissioner Tichinin asked about the Brown Act & Ethics training; Executive Director Ibarra let him know she would get back to him once she has more information.

ITEM 12 COMMISSIONER REPORTS, ANNOUNCEMENTS & ADDITIONAL MATERIALS

Commissioner Tichinin appreciates staff for being able to handle all the changes that are happening.

Commissioner Rentería mentioned that there is a partial tax being put on the June ballot; Measure C. She is happy to announce they will be opening a fourth site as a wellness center for families.

Commissioner Moss Chandler announced that she is now a board member for United Way of Wine Country. The Board of Supervisors are starting off the strategic planning for the areas affected by the fires.

All commissioners all reported they are happy to be a part of FIRST 5 Mendocino and thanked all staff for their hard work.

Commissioner Tichinin adjourned the meeting at 3:40 p.m.