

Meeting Highlights



Executive Committee Meeting

Monday, May 6, 2019 at 4:00 p.m.

FIRST 5 Mendocino
166 East Gobbi Street
Ukiah, CA 95482

Participants: Commissioner Sandra Applegate, Commissioner Ben Anderson, Commissioner Barbara Howe, Commissioner Paul Tichinin (by phone from 300 A Dana Street in Fort Bragg) and Executive Director Roseanne Ibarra

1. REVIEW AGENDA

- Discussed agenda for next Commission meeting.
- Added closed session for review of written Executive Director evaluation
- Revised Item 6 from long-term financial plan to financial forecast
- Added Recommendation for Child Champion Award to the consent calendar
- Added a new Item 4 for recommendation for Arc Family Resource Center office space

2. JOINT RFQ FOR AUDITOR

- Executive Director Ibarra informed Commissioners that First 5 Lake and FIRST 5 Mendocino are doing a joint Request for Qualifications for an external auditor. The RFQ was done jointly many years ago. Each party is open to select their own auditor. Ms. Ibarra will bring proposals forward to the Executive Committee for consideration. The audit typically is scheduled in August.

3. REVIEW NOMINATIONS FOR THE CHILD CHAMPION AWARD

- The Executive Committee recommends Patricia Thygesen for the 2019 Child Champion Award that will be presented on Friday, November 15, 2019 from 11:30 a.m. to 1:30 p.m.

4. SPACE FOR ARC FAMILY RESOURCE CENTER

- Executive Director Ibarra informed the Commission that she contacted the City of Ukiah to inquire about a possible reduction and for an estimate on renting less space at the Alex Rorabough Recreation Center. Ms. Ibarra is meeting with Kerry Randall on Thursday, May 9. The recommendation to move staff to the Gobbi Office will be on the May agenda.

5. NEXT EXECUTIVE COMMITTEE MEETING

- Monday, July 8, 2019 at 4:00 p.m. in Ukiah. *Executive Committee meets on the 2nd Monday of the month at 4:00 p.m.*
- Commissioner Tichinin will be out of town on July 8.