



The Public is invited to address the Commission about each agenda item

PUBLIC HEARING and MEETING AGENDA

Monday, September 23, 2019 at 1:00 p.m.
Lunch served at 12:00 p.m.

Location: Potter Valley Youth & Community Center
10270 Main St., Potter Valley, CA

ITEM 1 **WELCOME & INTRODUCTIONS**

ITEM 2 **PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

ITEM 3 **CONSENT CALENDAR (ACTION)** (pp. 3.1 – 3.17)

Consent items, other than any pulled for specific discussion, are voted upon by a single motion without discussion

- Meeting Agenda
- Draft Minutes from July 29, 2019 Commission Meeting
- Draft Minutes from August 26, 2019 Commission Meeting

ITEMS **MAXIMUM EFFECTIVENESS**

4 – 10 **ITEM 4: FISCAL REPORTS (ACTION)** (pp. 4.1 – 4.13)

The Commission will approve or deny the fiscal reports for June and July 2019.

ITEM 5: REVIEW CONFLICT OF INTEREST POLICY (ACTION) (pp. 5.1 – 5.7)

The Commission will review and approve/disapprove/modify the Conflict of Interest Policy.

ITEM 6: DRAFT PREGNANCY, BREASTFEEDING & CANNABIS BROCHURES (ACTION)

(pp. 6.1 – 6.7)

The Commission will review/approve/disapprove/modify the draft pregnancy, breastfeeding & cannabis brochures.

ITEM 7: EMPLOYEE HANDBOOK (ACTION) (pp. 7.1 – 7.114)

The Commission will review and approve/disapprove/modify the draft Employee Handbook.

ITEM 8: COMMUNITY EDUCATION UPDATE (p. 8.1)

Megan Cavalli, Community Education Manager, will provide an update to the Commission.

ITEM 9: RECOMMENDATION FROM EXECUTIVE DIRECTOR ON LONG TERM PLANNING AND NEXT STEPS (pp. 9.1 – 9.3)

Roseanne Ibarra, Executive Director, will provide her recommendation to the commission.

ITEM 10: EXECUTIVE DIRECTOR'S REPORT (pp. 10.1 – 10.19)

Roseanne Ibarra, Executive Director, will provide her update to the commission.

ITEM 11 **COMMISSIONER REPORTS, ANNOUNCEMENTS, QUORUM CHECK AND ADDITIONAL MATERIALS** (pp. 11.1 – 11.4)

For further information or if you need disability modification or a accommodation to participate in this meeting, please contact Roseanne J. Ibarra at 707.462.4453 at least 48 hours prior to the start of the meeting